AWARD CITY OF FORT LAUDERDALE

TANGER OF COMMENTS

PROCUREMENT & MATERIALS MANAGEMENT DIVISION 100 N. ANDREWS AVENUE, 6TH FLOOR FORT LAUDERDALE, FL 33301 (954) 828-5140

City Commission Appr 10/21/03 Pur-9	roval: Period Covered: 12/1/03 – 11/30/05	Contract No.: 232-8906-4	
Vendor: ME In Rem Solutions, Inc. 10268 Avenida del Rio Delray Beach, FL 33446 Attn: Lisa Mulhall 561-496-4636 Fax 561-496-4908	BE_ WBE_	Invoice To: City of Fort Lauderdale Accounts Payable 100 N. Andrews Avenue Fort Lauderdale, FL 33301 Payment Terms: Net 30 Delivery: Per RFP	
Email: <u>newck@aolcom</u> *********	********	**********	

GRANT WRITING SERVICES

Per the attached proposed fees

Insurance Coverage Required: Yes No X

Authorized for Purchases: Under \$25,000 Over X

Extension Options: Yes X No

We hereby accept this award and all terms, conditions, and specifications of the bid referenced, RFP 232-8906.

202-0000.

Authorized Signature and Title

Date

Department Contract Co-Ordinator: Robert Cooke, Police Grants (954) 828-5709

Procurement Specialist: James Hemphill, CPPB

Kirk W. Buffington, C.P.M.

Manager, Procurement and Materials Management



PART VII PRICE LIST / COST PROPOSAL

BIDDE	ER PROPOSAL PAGE	
BIDDE	ER NAME IN Rem Solutions, PNC.	
GRAN	IT SPECIALTIES: <u>All municipal quants</u>	
PROV	IDE PRICING ON GRANTS THAT RELATE TO YOU PARTICULAR SPER, ON ALL GRANTS LISTED.	PECIALITY OR IF YOU
with th	er agrees to supply the grant applications by type listed below at the price the terms, conditions, and specifications contained in this RFP. List your ular type of application.	s bid below in accordance total cost for completing the
ltem	Grant Type	Cost Per Application
1.	Florida Inland Navigation District (FIND)	\$ <u>5500</u>
2.	Florida Land & Water Conservation Fund (LWCF)	\$ 5500
3.	Florida Recreation Development Assistance Program (FRDAP)	\$ 5500
4.	Florida Greenways & Trails (FGT)	\$ <u>5500</u>
5.	Florida Department of Transportation (FDOT)	\$ <u>7000</u>
6.	Broward Boating Improvement Program (BBIP)	\$ 5500
7.	Federal & Florida Department of Juvenile Justice (FDJJ)	\$ <u>8,000</u>
8.	Broward County Children Services Council (BCCSC)	\$ 8,000
9.	Florida Environmental Protection Agency (FEPA)	\$ 8,000
10.	Federal Department of Juvenile Justice (DJJ)	\$ <u>8.000</u>
11.	Federal Environmental Protection Agency (EPA)	\$ <u>9,000</u>
12.	JSTEA/TEA 21 Enhancement Grants	\$ 7,000

IF BIDDING ON ALL GRANTS LISTED ABOVE, GIVE AVERAGE COST OF THE 12 ABOVE REFERENCED GRANTS

\$ 6875.00

Cost of Services

In Rem Solutions proposes the following services and fees for Grantwriting Services:

- 1. Determine funding needs.
- 2. Prepare City needs assessment.
- 3. Research funding sources.
- 4. Prepare and submit grant applications.
- 5. Prepare award applications.
- 6. All other services as outlined in the scope of work.

The full grantsmanship contract can be provided for a fixed annual fee of \$55,000. Fees include charges incurred for research, professional staff, office expenses and other overhead expenses. Costs which are not covered by this fee include advertising and public notices, extraordinary travel expenses, engineering fees and other fees necessary to the submission of an application. These fees will not be incurred without prior approval of the client.

Services are also available on an hourly rate contract at \$125 per hour.